

OPERATIONS COMMITTEE MINUTES

Aug 31, 2005
11:30 A.M.
CITY COUNCIL CHAMBERS

Meeting called by:
COMMITTEE
Facilitator:
M.VOGRIG
Timekeeper:
MEETING
COMMENCED: 11:40
a.m.

Type of meeting:
REGULAR
Note taker:
P. MCLAUGHLIN
Key:
 REPORTS EMAILED
 REPORTS

Attendees:
A. POIRIER, CHAIR
T. SZAJEWSKI
B. PRESENTANZ
M.VOGRIG
L. COMPTON
MAYOR CANFIELD

Absent:
R. PERCHUK
R. MCMILLAN

Please read:
OPERATION
REPORTS (emailed)

- Highway 17 East Project – Noise By-law Exemption
- Municipal Paving Program
- Traffic Flow – Main Street
- 11th Ave North Sidewalk – Capital 2005
- 318 Mellick Ave Laneway - Marciniak
- Grinder Pump – Update from Solicitor
- Symonds Private Water & Sewer System – Cost Breakdown
- Fluoride Ventilation
- GPS Vehicle Tracking – Grey Island Quote
- Used Grader
- Idling Policy
- In Camera Reports 2 Items: Business, Litigation

OPERATION REPORTS (hard copy)

- 2005 Municipal Streets & Lane Paving Program
- Realignment of Reporting Relationship

Agenda Item:

Action:

DISCLOSURE OF PECUNIARY INTEREST

NONE
DECLARED

ADOPTION OF MINUTES OF AUG 3/05

Moved by L. Compton , Seconded by T. Szajewski & Carried;

ADOPTED AS
SUBMITTED

TOPICS

GENERAL - Agenda Item moved up.

GRINDER PUMP LOAN AGREEMENT

- A small contingent, representing the Rabbit Lake Road / Birchwood Crescent homeowners were present, as observers.
- The City Solicitor could not find agreements or establish information backing the existence of an agreement. Under the Municipal Act the municipality has the right to discontinue service and maintenance. The City could continue to provide the service for a fee.
- At the reading of the recommendation the observers voiced concern re: part of sewage system, city obligation, pump failure.
- Committee requested two weeks to investigate further.

HOLD

Mayor Canfield entered at 12:10 p.m.

ROADS

HWY 17 EAST PROJECT – 5TH ST. S. AND HWY 17 E

INTERSECTION – UPDATE

- Discussion re: intersection moved to in-camera.
- Pioneer requests permission to work nights for the period Sept. 12 to Nov. 15 – requires an exemption to Noise Bylaw.
- Pioneer to provide public notification to affected homeowners.
- Amendment to bylaw required.
- Committee in agreement.

RICK
COW Sept. 6/05

**TRANSMITTER ROAD RAIL CROSSING UPGRADE PROJECT-
PROPERTY PURCHASE – TRANSPORT CANADA REQUEST
INCREASE IN FUNDING**

- Funding partner cost breakdown was circulated at the meeting.
- Deferred start up date resulted in an increase in project costs. Confirmation from all funding Parties has been received. City's portion was approved under Capital 2005.
- City has had difficulty in the past securing funds from funding partners.
- Construction Tender closed May 18, 2005. The following 3 bids were received: Moncrief Construction Ltd. (\$602,199.21), Hugh Munro construction Ltd. (\$614,313.75) and Pioneer Construction Ltd. (\$650,201.75)
- Recommendation is to accept lowest bid submitted Moncrief Construction Ltd. Request start up date of Sept. 19.
- Committee in agreement to accept the lowest bid once confirmation is received that CP Rail and Transport Canada have fully contributed their share of costs.

COW Sept. 6/05

MUNICIPAL PAVING PROGRAM 2005 CAPITAL

- 2004 Paving allocation was carried over to 2005 resulting in double the available funds.
- Committee reviewed locations identified in priority listing. Locations will be selected from list, starting at top and working down until funds run out or winter sets in.
- Engineering to review: Fuel depot and laneway between Park Street and 1st Street South.
- Committee in agreement with listing.

MARCO

TRAFFIC FLOW – MAIN STREET

- Committee reviewed Mr. Bishop's plan.
- Current configuration to remain status quo until January 2006.
- To be placed on the January 2006 Operation Committee Agenda, prior to release of Line Painting Tender.

RICK

Mayor Canfield left meeting at 1:03 p.m.

11TH AVENUE NORTH SIDEWALK – CAPITAL 2005

- Identified as number one priority: increase in pedestrian traffic (school children) traveling to area schools and the narrowness of the street.
- Construction of sidewalk along the east side has been stopped as residents prefer a west side installation.
- Option not feasible as would require project deferral to 2006 due to extra funds required for blasting, retaining wall, hydro pole re-location etc.
- On-site meeting to be scheduled for Sept. 1st with residents to discuss continuation of project and One-Way designation off 9th Ave. North
- If residents and KPS in agreement, Committee recommends forwarding for approval to amend the Traffic Regulation Bylaw and re-commencement of sidewalk construction.

BILL / MARCO / MARK

318 MELLICK AVENUE - LANEWAY

- A formal survey is being conducted.
- More information is forthcoming.

Councillor Szajewski left at 1:30 p.m.

WATER AND SEWER

BRENNAN'S JEWELLERS – STORM DRAINAGE – UPDATE

- Rick met with Dean Brennan.
- Discussion ensued re: Meeting to have included all Parties.
- Rick to meet with both Parties, as per Operation Committee recommendation.

RICK

HARBOURFRONT WET WELL VENTILATION PROJECT – UPDATE

- Option 1, utilizing ultra violet light, is the preferred option.
- The Aug. 23 on-site assessment was cancelled due to delays at prior job commitments. When equipment is available another date will be selected.

SYMONDS PRIVATE WATER AND SEWER SYSTEM

- Recommend City take over system without provisions for compensation.
- Committee in agreement with recommendation with proposal to assume for the cost of \$1.
- Upgrade of line to be financed by frontage fees.
- Mr. Symonds to be approached with Committee's decision.

RICK

FLUORIDE VENTILATION – WATER TREATMENT PLANT

- Part of the improvements to be made under the Ministry of Labour
Order re: fluoride handling
- A quote was invited from Conquest Equipment Corp., Winnipeg, Manitoba, for the supply of a Donaldson Torit Unimaster Collector Model UMA 250 based on past supply and operational record.
- Recommendation: Accept the quote received in the amount of \$11,480.00 (taxes & freight extra).
- Committee in agreement.

COW Sept. 6/05

FLEET

GPS VEHICLE TRACKING – UPDATE

- Recommendation is to install a Global Positioning System unit, from Grey Island, into a City of Kenora sand truck for the 2005 / 2006 winter season.
- Committee in agreement with recommendation.

RICK

USED GRADER – CAPITAL 2005 EXPENDITURE

- The City's 1986 John Deere 770 has 20,000 hours, is unreliable and costly to maintain.
- Funding for its replacement was received under the 2005 Capital program.
- Request for proposals were advertised for a used (leased) grader with trade.
- Bids were received from the following 6 companies: Champion, Westcon, Ontrac, Hitrac, Toromont (Cat). Pricing as per Mike Mostow's report, dated Sept. 1, 2005.
- Part of the tender requirement was the opportunity to try out the machines.
- Recommendation is to accept the bid from Toromont (Cat), in the amount of \$168,320.00, including the trade of one 1986 John Deere 770 unit before tax.
- The lower bids were eliminated based on: age, number of hours, trade in value.
- Committee in agreement.

COW Sept. 6/05

IDLING POLICY

- Defer until the next meeting.

DEFERRED

OPERATION CENTRE – PLUG INS

- A City wide inventory of plug-ins (municipal buildings) was conducted.
- Policy will be forthcoming.
- Report to be ready for the next meeting.

BILL

OTHER BUSINESS

REALIGNMENT OF REPORTING RELATIONSHIP (moved out of in-camera)

- The Planning Department to now report to the Operations Manager.
- Effective date Sept. 12
- Updates to the Operation Department Organizational Chart requires Council approval.

COW Sept. 6/05

COMMUNICATION

NEXT MEETING DATE & TIME

Wed., Sept. 14th, 2005 @ 11:30 a.m.

IN CAMERA

Motion required to adjourn to Closed Meeting:

Moved by L. Compton, Seconded by A. Poirier & Carried:-

THAT this meeting be now declared closed at 2:00 pm; and further

THAT Council adjourns to a Closed Meeting to discuss the following 2 Items:

ITEM 1

- **Personal Matter about an identifiable Business**

Action as a Result of Closed Meeting:-

- Forwarded to the Planning Department for Follow-up

ITEM 2

- **Litigation or potential litigation**

Action as a Result of Closed Meeting:-

- To be discussed, in-camera, at COW Sept. 6, 2005

Motion required to adjourn to Open Meeting:

Moved by L. Compton, Seconded by A. Poirier & Carried:-

THAT this closed meeting be now declared open at 2:45 p.m.

ADJOURN

Moved by L. Compton, Seconded by A. Poirier & Carried:-

Meeting was officially brought to a close at 2:45 p.m.
